

General Instructions:

The **BUILDING PERMIT APPLICATION** can be used for proposed structures as required by the Arrowsic Zoning Ordinance. Additional permits may be required depending upon (1) the type of project, (2) the location of the property, and (3) the location of the project on the property. **To obtain a permit you will show that a project meets the code requirements.** The application fee and listed documents must be submitted to complete the application for a permit review.

The Arrowsic Zoning Ordinance is available at the Town Hall and online at www.arrowsic.org under "Codes". A completed application demonstrates an understanding of the rules and your agreement to comply with them.

Town of Arrowsic Codes Enforcement

Drawings Requirements - NOTE: setback survey may be required

Provide Plot Plan of the property and a Structure Drawing indicating the following:

_____	_____	Owner's name, address, signature, and date on all drawings
_____	_____	Property Lines, location and dimension, road name and frontage
_____	_____	Indicate North direction with arrow, Zoning Districts, Map/Lot Number
_____	_____	Location of all existing and proposed structures
_____	_____	Floor Plan drawing and exterior front and side views
_____	_____	Dimensions of structure including height from original grade
_____	_____	Driveway location existing and proposed
_____	_____	Septic tank, field and well location
_____	_____	All applicable setback lines
_____	_____	Dimension from existing and proposed structures to lot lines at closest point of structure to closest lot line or high water line.

Document Checklist

- Application Fee (See Schedule of Fees)
- Signed Application
- Copy of registered deed w/ Book and Page Number
- Letter of Authorization (if applicant is not property owner)
- Septic System Design (HHE-200 form)
- Plumbing Permit Application
- Permit by Rule from DEP (if required)